



## Program Management Office

**Deliver PMO processes that model industry best practices -- without typical industry overhead**

*Whether embarking on a major system or product implementation, or trying to keep up with mandates due to federal or state regulations, efficiently managing change is imperative to protect your investment in architecture, information, and business value to customers. Reducing overall delivery risk and increasing success rates on large or small programs requires mature and efficient PMO processes. How do you cost-effectively build PMO maturity?*

### Areas to consider:

#### **Change Management – Improve the process and improve productivity.**

Executing change successfully requires streamlined processes and tools, so that human resources remain focused on delivery against goals and quality, with less time confused or in conflict with areas competing for resources.

- ☑ **To do: Implement Project Governance and Resource Management processes.**

Project Governance ensures projects are aligned to best practices and that interdependencies are managed and factored in to delivery schedules. Resource Management allocates resources according to corporate strategic priorities.

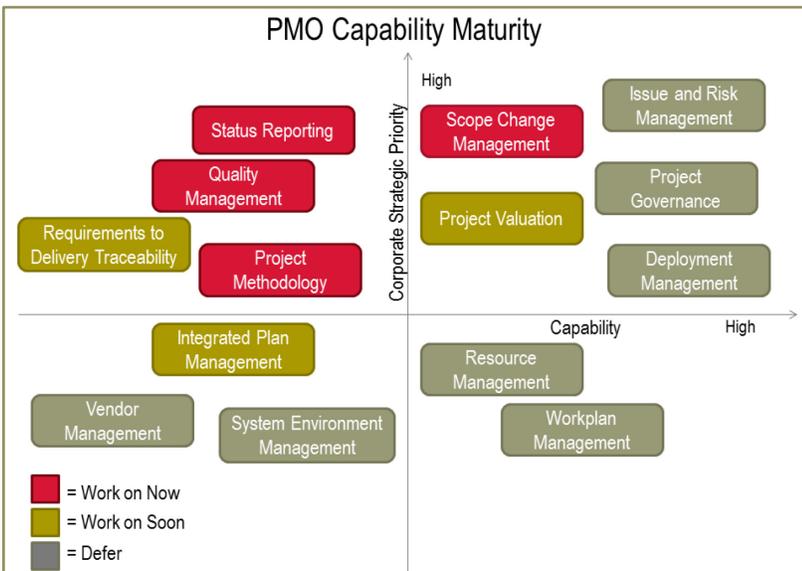
Leveraging Technology has developed these and other tools to coordinate project changes in a disciplined way while maximizing resource usage, staying on schedule and delivering projects with the quality required by stakeholders.

#### **PMO Capability Maturity – Focus on the most strategic and highest impact areas.**

If your organization does not have tools like those above, it's an indicator of an immature PMO. Resources who are duplicating the same work from project-to-project due to lack of a Repeatable Project Implementation Framework is another indicator of immaturity.

- ☑ **To do: PMO Capability Maturity Assessment**

Leveraging Technology helps clients examine key process areas that align with a company's corporate priorities -- and ranks them based on which improvements can quickly benefit and streamline an organization's change process.



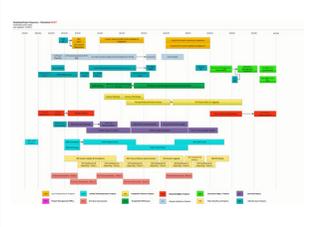
*The areas of highest benefit to the organization (as revealed by the maturity assessment) would be the initial focus for PMO improvements.*

## Leveraging's Flexible PMO Engagement Model:

Our PMO team averages 15+ years experience managing programs and projects and running PMOs at various levels from local to global. We work with client teams on the areas that can generate the most rapid impact within an organization -- whether it's building a more disciplined Scope Change Management process, creating a Framework for Repeatable Project Implementation, or Requirements-to-Delivery Traceability.

Working with Leveraging is different than working with other consulting firms because we look at each client's organization holistically. We partner with clients in unique ways to help them design and build internal capabilities, processes, and ownership definitions that complement what is already working well at the company. We complement your competencies in the most cost-effective ways rather than provide a one-size-fits-all solution. We call it the **Capability Partnership™**.

### Some of the ways we partner with clients to build their PMO capabilities:

<p><b>PMO-in-Residence</b></p>	<p><b>Create New PMO Capabilities; Strengthen Existing Skills</b></p> <ul style="list-style-type: none"> <li>• Assess current processes against best practices.</li> <li>• Develop processes and governance that align directly with corporate strategic objectives and milestones.</li> <li>• Develop controls and measures that minimize delivery risk.</li> <li>• Align people, process, and tools for efficient delivery.</li> <li>• Perform program management as part of client team.</li> </ul>	
<p><b>Staff &amp; Develop PMO Resources</b></p>	<p><b>Expand and Enable Your Team</b></p> <ul style="list-style-type: none"> <li>• Grow your team by cross-training internal staff or hiring new talent (contract-to-hire).</li> <li>• Accelerate skill development with mentoring from an experienced PM.</li> <li>• Align team to Corporate PMO standards.</li> </ul>	
<p><b>PMO Management</b></p>	<p><b>Expert PMO Management Tailored to Your Business</b></p> <ul style="list-style-type: none"> <li>• Implement PMO best practice standards.</li> <li>• Govern and facilitate strategic project delivery.</li> <li>• Produce transparent status against roadmap.</li> <li>• Execute metrics and reporting.</li> </ul>	

### About Leveraging Technology

We are a business consulting firm founded in 1998 that fully understands how all aspects of the information technology lifecycle can impact business results. We employ a practical, partnering approach to transforming the design and architecture of your business and information technology environment, and program management office, to improve business performance.

### Contact

To learn more about Leveraging Technology's PMO expertise or how to improve your team's effectiveness, contact [Brad Gay](#), Practice Leader, Program Management Office at 585.454.4250 x142.